

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **18th day of September 2024 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in Conference Room 401 of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.

Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.

Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



The Board of Trustees
September 18, 2024
Agenda of Regular Meeting

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held September 18, 2024, beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Dr. Margaret Patton, Director of Curriculum and Special Services, Schools Division
2. **Pledge of Allegiance to the US flag** - Catalina Ramos, Parent Engagement Liaison, Schools Division
3. **Pledge of Allegiance to the Texas flag** - Catalina Ramos, Parent Engagement Liaison, Schools Division
4. **Open Forum** - Gov't Code 551.007 - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Consider approval of:** (1) certification of the anticipated tax collection rate, (2) the anticipated debt collection rate for excess debt collections, (3) calculation of the no-new-revenue rate and voter-approved rates by the Harris County Tax Assessor/Collector, (4) 2024 Certified Property Values and the submission of the no-new-revenue tax rate and voter-approval tax rate using the certified estimate of taxable value, and (5) a plan to adopt a tax rate of \$0.004799 for Tax Year 2024 in accordance with the Truth in Taxation laws codified in Chapter 26 of the Texas Tax Code as amended by the 88th Legislature.
6. **REPORTS AND PRESENTATIONS**
 - A. **Employee of the Month** - Dr. Tyrone Sylvester, Executive Director of Human Resources
 - B. **Superintendent Monthly Report** - James Colbert, Jr.
 - C. **Annual Division Update** - Dr. Charles Ned, Senior Director, Schools Division
 - D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

- E. **Report of Board Committees - Committee Chairs**
- F. **Information on: Monthly Financial Reports through 08/31/2024 - Dr. Jesus Amezcua, Assistant Superintendent for Business Services**

7. **ACTION ITEMS - CONSENSUS**

A. Consider ratification/approval of the following Business Services items:

- 1. Disbursement Report
- 2. Budget Amendment Report
- 3. Monthly Investment Report for August 2024

B. Consider approval of the August 21, 2024 Board Meeting Minutes:

C. Consider acceptance of the following grant award:

- 1. **Approval of a grant award from the Education Foundation of Harris County for CASE for Kids in the amount of \$11,300** to implement the Kid's Day Entrepreneurship project serving over 100 youth.

D. Consider approval of the following grant proposal/agreement:

- 1. **Approval of the Certification Contribution Agreement (Revenue) between the HCDE CASE for Kids Division and the Gulf Coast Workforce Board for the period of 10/01/2024 through 09/30/2025.** HCDE will certify \$1,700,000 to receive matching funds from the Gulf Coast Workforce Board for the CASE Partnership Project in the amount of \$1,987,171.

E. Consider ratification/approval of the following Interlocal Contracts:

- 1. **Ratification of Interlocal (Revenue) contracts for FY 2025 in the aggregate amount of \$683,200 with ABS East and the following districts:** Amendment to the Annual Contract - Dickinson ISD to decrease the aggregate amount from \$115,500 to \$57,750 (a decrease of \$57,750 for two (2) units) a total of two out-of-county units will remain (\$28,875 each); Annual Contracts-Clear Creek ISD for eighteen (18) in-county annual contracts in the amount of \$428,400 (\$23,800 each); Huffman ISD for one (1) in-county annual contracts in the amount of \$23,800 (\$23,800 each); and Texas City ISD for six (6) out-of-county annual contracts in the amount of \$173,250 (\$28,875 each) contract period of 08/26/2024 through 06/05/2025.
- 2. **Ratification of Interlocal (Revenue) contracts for FY 2025 in the aggregate amount of \$565,775 with ABS West and the following districts:** Aldine ISD for eight (8) in-county annual contracts in the amount of \$190,400 (\$23,800 each); East Bernard ISD for one (1) out-of-county annual contract in the amount of \$28,875 (\$28,875 each); Lamar Consolidated ISD for eleven (11) out-of-county annual contracts in the amount of \$317,625 (\$28,875 each), and Magnolia ISD for one (1) out-of-county annual contract in the amount of \$28,875 (\$28,875 each) for the contract period of 08/26/2024 through 06/05/2025.

3. **Ratification of Interlocal (expenditure) agreement for FY 2025 between HCDE Schools Division (ABS East and ABS West) and Houston ISD Food Services for the period of 08/21/2024 through 08/20/2025, for an amount not to exceed \$300,000 to provide breakfast and lunch.**
4. **Ratification of Interlocal (Revenue) agreement for FY 2025, for the period of 08/26/2024 through 06/05/2025 in the aggregate amount of \$285,000 with Highpoint School East with the following district:** Channelview ISD for twenty-five (25) in-county annual contracts in the amount of \$285,000 (\$11,400 each).
5. **Ratification of Interlocal (Revenue) agreements for FY 2025 for the period of 08/26/2024 through 06/05/2025 in the aggregate amount of \$75,625 for Fortis Academy with the following districts:** Channelview ISD for five (5) in-county annual contracts in the amount of \$34,375 (\$6,875 each); and Goose Creek CISD for six (6) in-county annual contracts in the amount of \$41,250 (\$6,875 each).
6. **Ratification of the School-Based Therapy Services Interlocal (Revenue) Agreements for the period of 08/16/2024 through 08/15/2025 in the aggregate amount of \$326,340 with the following districts:** The Association for the Advancement of Mexican Americans (AAMA)/Sanchez Charter School (0 students served in FY2023) in the amount of \$2,060; Tomball ISD (35 students served in FY2023) in the amount of \$106,605; Waller ISD (104 students served in FY2023) in the amount of \$167,890; and YES Prep Public Schools (27 students served in FY2023) in the amount of \$49,785 to provide therapy services.
7. **Ratification of Interlocal (Revenue) contract for Center for Safe and Secure Schools** with Tejano Community Center/Raul Yzaguirre School for Success (RYSS) in an amount not to exceed \$1,250 for one session of Professional Development held on 09/04/2024.
8. **Approval of Interlocal (Revenue) contract for Center for Safe and Secure Schools** with Alief ISD in the amount not to exceed \$20,000 for the period of 10/14/2024 through 08/31/2025 for 16 Professional Development Sessions.
9. **Approval of amendment to Interlocal (Revenue) between CASE for Kids and the City of Houston for the period of date of countersignature by the City Controller through 06/30/2025 in the amount up to \$770,000** for CASE for Kids to amend the program administrative cost to administer funding to provide after-school programs and/or out-of-school activities and projects.
10. **Approval of Interlocal Contract for HCDE Business Services with Sourcewell to participate in the Sourcewell cooperative to purchase goods/services not available through HCDE's Choice Partners cooperative program.**

F. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:

1. **Approval of the Contract Award for job no. 24/045MF for College Readiness Test Software & Materials for the period 09/18/2024 through 07/28/2025 with the following vendor:** The Academic Approach, LLC (24/045MF-01).
2. **Approval of the Contract Award for job no. 24/054MF for Playground Equipment Systems, Furnishings, Surfaces, Maintenance, and for Single Trade Job Order Contracting for the period of 09/18/2024 through 09/17/2025 with the following vendors:** Adventure Playground Systems, Inc. (24/054MF-01); ERC Environmental & Construction Services, Inc. dba ERC (24/054MF-02); Foster Fence LTD (24/054MF-03); and The Playwell Group Inc. (24/054MF-04).
3. **Approval of the Contract Award for job no. 24/030SG for Digital/Internet Instructional Applications, Platforms, Content, and Related Items for the period 09/18/2024 through 07/28/2025 with the following vendor:** EDpuzzle, Inc. (24/030SG-04).
4. **Approval of the Contract Award for job no. 24/047TC for Maintenance (All Trades) and Job Order Contracting (JOC_IDIQ) Single Trade Component for the period of 09/18/2024 through 09/17/2025 with the following vendors:** Accutek Technologies, Inc. (24/047TC-01); Ally Roofing Services, LLC (24/047TC-02); American Fire Systems, Inc. (24/047TC-03); American Mechanical Services of Houston, LLC dba AMS of Houston, LLC (24/047TC-04); Automated Logic Contracting Services, Inc. (24/047TC-05); Axiom Division 7, Inc. (24/047TC-06); Binswanger Holding Corporation dba Binswanger Enterprises, LLC dba Binswanger Glass (24/047TC-09); CEC Facilities Group, LLC (24/047TC-11); Dependable Comfort Air Conditioning & Heating, Inc. (24/047TC-13); Ezzi Signs, Inc. (24/047TC-16); Flip Lok, LLC (24/047TC-17); Foster Fence, Ltd (24/047TC-18); Harvest Innovative Solutions, LLC (24/047TC-19); Heritage Air Services, LLC (24/047TC-20); Pfeiffer & Son, Ltd (24/047TC-22); Sea-Breeze Roofing, Inc. (24/047TC-24); Signs and More, LLC (24/047TC-25); Skilled Construction Subs Unlimited, LLC (24/047TC-26); SpawGlass Construction Corporation (24/047TC-27); Telephonics Unlimited, Inc. (24/047TC-29), and Tri-Star Glass, Inc. (24/047TC-30).
5. **Approval of HCDE Interlocal Agreements with:** Alfred University, Alfred, NY; Bangs Independent School District, Bangs, TX; City of Brownwood, Brownwood, TX; Calhoun County, Port Lavaca, TX; Kentucky State University, Frankfort, KY; City of Palmview, Palmview, TX; City of Pattison, Pattison, TX; Texas Division of Emergency Management, Austin, TX; City of Universal City, Universal City, TX; Victoria County, Victoria, TX; and Valley Initiative for Development and Advancement (VIDA), Mercedes, TX.

G. Consider ratification/approval of the following items for Internal Purchasing:

1. **Approval of the Contract Award for job no. 24/037DR-2 for Advisors, Coaches, Consultants, Counselors, Speakers and Trainers for the period of 09/18/2024 through 09/17/2029 with the following vendors:** Axiom Learning, Inc.; Consult Dr. Michelle, LLC; Crabtree Coaching Collaborative; Creative Energy, LLC; Dominika Dorota Staniewicz; HYA Corporation; Inner Ear Agency; Kid-grit, LLC; Learning Forward Texas; Mike Veny, Inc.; RG Guillory Education & Consulting, LLC; SkyWord Sports; Stem Detective, LLC; and Tecbomo LLC; Witt & Associates, LLC.

2. **Approval to amend CH Local FY 2025 list to add Blue Knight Security, LLC (Job No. 22/047MR-01) in the aggregate amount not to exceed \$250,000.** (This is an annual estimate of projected and budgeted expenditures for various divisions, including Adult Education, Facilities, etc. in anticipation of FY 2024-2025. A list of projected levels of expenditures by vendor are outlined in the board packet).

8. **ACTION ITEMS - NON-CONSENSUS**

1. **Consider approval of the Service Agreement (Expenditure) between IT Services and IPro Media, Inc. (Sourcewell Contract #120122-MBS) for the period of 10/01/2024 through 09/30/2027 for an amount not to exceed \$360,000** for upgrade of enterprise phone systems, phone handsets, and Software Assurance (SA).
 2. **Consider approval of the Service Agreement (Expenditure) between IT Services and FM: Systems Group, LLC (Choice Partners Contract# 24/038MF-01) for the period of 10/01/2024 through 09/30/2025 for an amount not to exceed \$149,490** to replace existing conference room booking system and screens.
 3. **Consider approval of the Competitive Sealed Proposals (CSP) method as the project delivery/contract method** for the purchase and installation of playground equipment, site clearing, and playground surface installation at the LaPorte Head Start Campus.
 4. **Consider approval of the Competitive Sealed Proposals (CSP) method as the project delivery/contract method** for the purchase and installation of playground equipment, site clearing, and playground surface installation at the Tidwell Head Start Campus.
9. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
 - B. **Deliberate** the purchase, exchange, sale and/or value of real propert(ies) and obtain legal advice regarding the same.
10. **Discussion and possible action regarding future agenda items**
11. **RECONVENE** for possible action on items discussed in executive session
12. **INFORMATION ITEMS**
1. **During the August 21, 2024, Board Meeting, agenda item E.5.** was modified to reflect that Barbers Hill ISD would be utilizing HCDE's Academic and Behavior School East campus. The agenda item, however, was correct as originally printed; Barbers Hill ISD will utilize the ABS West campus for the 2024-2025 school year.

A. **Human Resources**

1. Personnel
2. Employee Count

13. **ADJOURN** - Next regular meeting is scheduled for Wednesday, October 16, 2024 , at 1:00 p.m.

A handwritten signature in blue ink, appearing to read "James Colbert, Jr.", with a stylized flourish at the end.

James Colbert, Jr.
County School Superintendent